



**ARIZONA STATE UNIVERSITY
 APPROVAL FOR ACCESS, DOWNLOAD,
 PRINT, AND STORAGE OF
 MATERIALS OTHERWISE PROHIBITED BY A.R.S. § 38-448**

Please complete, sign, and provide a copy of this form to the ASU Office of General Counsel.

1. Individual Employee or Job Classification to Which Approval Applies:

Individual Employee Name and Title: _____

OR

Job Classification to which this approval applies: _____

2. Authorized Purposes:

The above named ASU employee or those ASU employees in the above named job classification may access, download, print, and store materials otherwise prohibited by A.R.S. § 38-448, but only for the following authorized purpose(s):

3. Authorization:

The President has delegated authority for me to authorize employees to access materials under A.R.S. § 38-448 for job related purposes. By my signature below, I authorize the above named ASU employee or those ASU employees in the above named job classification to access, download, print, and store materials otherwise prohibited by A.R.S. § 38-448, but only for the above listed authorized purpose(s).

Name and Title: _____

College/Department: _____

Authorizing Signature: _____

Date: _____

Note: Procedures for responding to allegations of misconduct and applicable sanctions are those set forth in existing ASU employment policies. **This approval document is intended to comply with A.R.S. § 38-448. It does not authorize any person to perform any act that is otherwise illegal under federal or state law.**